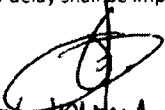
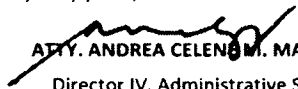
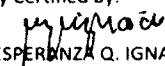




Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
 TeleFax No. 7354979

<b>PURCHASE ORDER NO. 2017-084</b>					
Supplier: <b>MICROIMAGING SALES AND SERVICES, INC.</b>		Date: March 20, 2017			
Address: 2247 Chino Roces Avenue		Mode of Procurement: Small Value Procurement			
Makati City					
TIN:					
Gentlemen: Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:					
Place of Delivery: DBM Bldg III			Delivery Term: April 1, 2017-March 31, 2018		
Date of Delivery: April 1, 2017-March 31, 2018			Payment Term: Quarterly payment upon completion of delivery and acceptance		
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Preventive Maintenance for Kodak I4600 Scanner for One (1) year (Please see attached Technical Specifications) Schedule: Quarterly	1	140,000.00 (35,000.00/quarter)	140,000.00
<b>(Total Amount In Words)</b> One Hundred Forty Thousand Pesos only					<b>140,000.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.					
Conforme:		Very truly yours,			
 <u>MARTIN JERVAN N. CASANO</u> Signature over Printed Name of Supplier 3/22/17 Date		 <b>ATTY. ANDREA CELENA M. MAGTALAS</b> Director IV, Administrative Services Authorized Official (Representing End User)			
Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant			OS No : 0210110/2017-03-000435 Amount : 140,000.00 Date : 3/22/2017		
Distribution of Copies: / / Original copy for the Supplier's Conforme / / Agency's Central Supply and Property Section for file / / COA Auditor					



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

March 20, 2017

**MR. MARTIN JEREMY U. CASTRO**  
Microimaging Sales and Services, Inc. (MSSI)  
2247 Chino Roces Avenue  
Makati City

Dear **Mr. Castro**:

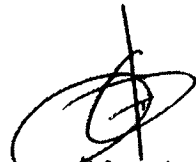
We are pleased to inform you that the project "*Preventive Maintenance for Kodak I4600 Scanner for One (1) year*" is hereby awarded to your company in the amount of One Hundred Forty Thousand Pesos only (P140,000.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
ATTY. ANDREA CELESTE M. MAGTALA,  
Director IV, Administrative Service

  
MARTIN JEREMY U. CASTRO



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

**MR. MARTIN JEREMY U. CASTRO**  
Microimaging Sales and Services, Inc. (MSSI)  
2247 Chino Roces Avenue  
Makati City

Dear **Mr. Castro**:


Per attached Purchase Order No. **2017-084**, we hereby notify you that your Office may proceed with the delivery of the project "*Preventive Maintenance for Kodak I4600 Scanner for One (1) year*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. ANDREA CELENE M. MAGTALAS**  
Director IV, Administrative Service

  
**MARTIN JEREMY U. CASTRO**  
Conforme / Date 3/27/17